



# Instruction to your Bank or Building Society to pay by Direct Debit.



Please fill in the whole form using a ball point pen and send it to:

**First Trust Bank**  
**92 Ann Street**  
**Belfast**  
**BT1 3HH**

Originators Identification Number

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Name(s) of account holder(s)


First Trust Bank use only  
 This is not part of the instruction to your Bank or Building Society

Branch sort code  
(from the top right hand corner of your cheque)

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Instruction to your Bank or Building Society

Please pay **First Trust Bank** Direct Debits from the account detailed on this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with First Trust Bank, Mortgage Unit and if so details will be passed electronically to my Bank/Building Society.

Bank or Building Society account number

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Signature(s) \_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

Name and full postal address of your Bank or Building Society

To the Manager Bank/Building Society

\_\_\_\_\_

Address

\_\_\_\_\_

\_\_\_\_\_

Postcode

Preferred Payment Date

Reference number

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Banks and Building Societies may not accept Direct Debit Instructions for some types of account  
**First Trust Bank** is a trade mark of AIB Group (UK) p.l.c. (a wholly owned subsidiary of Allied Irish Banks, p.l.c.), incorporated in Northern Ireland.  
 Registered Office 92 Ann Street, Belfast BT1 3HH. Registered Number NI018800. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.



This guarantee should be detached and retained by the Payer.

## The Direct Debit Guarantee



- This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, First Trust Bank will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request First Trust Bank to collect a payment, confirmation of the amount and date will be given to you at the time of request.
- If an error is made in the payment of your Direct Debit by First Trust Bank or your Bank or Building Society you are entitled to full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when First Trust Bank ask you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building Society. Written confirmation may be required. Please notify us.